



PUTNAM COUNTY SHERIFF'S OFFICE

CIVIL DIVISION
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-5550 Fax: (845) 808-4399
www.putnamsheriff.com



Brian M. Hess
SHERIFF

James T. Menton
UNDERSHERIFF

CIVIL FEE SCHEDULE

PAPER TYPE	REQUIREMENTS	FEE
Summons, Subpoena and similar process	3 Copies	\$20.00 add mileage
Property Execution	Original + 3 copies	\$40.00 add mileage
Property Execution (When garnishee is a financial institution and debtor is a natural person)	Original + 3 copies (1) Exemption Notice and (2) Exemption Claim forms	\$60.00 add mileage
Income Execution	Original + 5 copies Send 1st & 2nd Stage Fees Together	1st Stage \$50.00 2nd Stage \$50.00
Court Mandate (Citation, Order to Show Cause, etc.)	3 copies	\$55.00 add mileage
Notice of Petition & Petition	3 copies per defendant (\$45.00 for each additional defendant) *Service at least 10 days but not more than 17 days from court date*	\$65.00 add mileage
Order of Seizure	3 certified copies and undertaking (\$70.00 for each additional defendant)	\$160.00 add mileage
Order of Attachment	3 certified copies and undertaking (each additional levy \$70.00)	\$130.00 add mileage
Order of Arrest	Original or court certified copy (must have physical description) (Add \$30.00 if commitment order is included)	\$55.00 add mileage
Warrant of Eviction/Writ of Assistance	Original + 3 copies per defendant (\$20.00 for each additional defendant) **ADD EVICTION MILEAGE**	\$110.00 **add Eviction Mileage
Commitment Order	Court certified copy (must have physical description)	\$85.00 add mileage
Sheriff's Deed	Deed/Certified copy of Order/RP5217/TP584-transfer tax return ***DO NOT ADD MILEAGE***	\$55.00
Certified Copy of Satisfaction/Affidavit	(\$17.00 for Out of State affidavits that require notary)	\$15.00
Notary Fee		\$2.00

*****ADD FEE AND MILEAGE FOR TOTAL COST FOR SERVICE*****

MUNICIPALITY	TOTAL MILES	MILEAGE FEE 3x	EVICTON MILEAGE FEE**
Brewster/Southeast	17	\$38.76	\$25.84
Carmel/Kent	12	\$27.36	\$18.24
Cold Spring/Nelsonville	46	\$104.88	\$69.92
Garrison	51	\$116.28	\$77.52
Holmes	20	\$45.60	\$30.40
Lake Peekskill	34	\$77.52	\$51.68
Mahopac	16	\$36.48	\$24.32
Mahopac Falls	19	\$43.32	\$28.88
Patterson	22	\$50.16	\$33.44
Putnam Valley	33	\$75.24	\$50.16

FEES ARE PAYABLE IN ADVANCE and NON-REFUNDABLE AFTER FILING

Fee Chart w/Mileage Calculations Effective 07/01/2026

IRS Mileage Rate 0.76